



Middleton will discuss entering a Grade 9, 10, 11 or 12 student as a private candidate for extra CIE IGCSE, AS or A Level qualifications based on the following criteria:

1. The student must be currently on roll and following a full IGCSE or AS/A Level timetable with us, or meet the following criteria:
 1. If a graduated student wishes to return to resit an exam post-graduation, then the AEB will consider their request on case-by-case basis including compassionate grounds, or if they are completing their Singaporean National Service, and the graduated student fulfills the following criteria:
 1. They were enrolled at Middleton for at least 2 academic years and completed their AS and A Level exams with us
 2. The exam they wish to retake is in a subject we are offering that year
 3. All fees and invoices have been paid on or before the stipulated deadline
 2. In the case of students who will no longer be on roll at Middleton, but have not graduated from high school, at the time of the exams they wish to sit as a private candidate, the AEB will consider on a case-by-case basis if the following criteria are met:
 1. The student was on roll at Middleton for at least 2 years before withdrawal
 2. They are immediately moving within the EtonHouse schools group
 3. The request is for entry into a qualification we already offer
 4. All fees and invoices have been paid on or before the stipulated deadline
2. In the judgment of the school, taking the exam will not adversely affect the student's wellbeing and existing studies. The AEB will consider:
 1. If the entry is for a subject we already offer
 2. If it is for a subject we do not currently offer here then the school will carefully consider this on a case-by-case basis. Issues to take into account may include, but not be limited to, any practical exam requirements, any internal assessment as part of the qualification, and the impact of running the exam on the wider school community.
3. Costs for private entries will be reviewed on an annual basis, with particular regard to courier and currency fluctuations. Relevant supplementary insurance costs to cover private candidates will be purchased by Middleton and then invoiced in full to the candidate.

NOTES:

- Cambridge Assessment International Examinations [CIE]
- International General Certificate of Secondary Education [IGCSE]
- Advanced Subsidiary Level [AS]
- Advanced Level [A Level]
- Academic and Exam Board [AEB]

